

BRIARWOOD ELEMENTARY PTA

EVENT FOLLOW-UP

The information you provide here will prove very helpful to the next chair of this event. So please be thorough and complete. Feel free to use extra pages as necessary. Thank you for your help!

HOW DID THE EVENT GO?

HOW COULD THE EVENT BE IMPROVED (LESSONS LEARNED)?

BUDGET:

How much was actually spent? _____
(Please include summary of expenses and where it was purchased (if pertinent))

What was the actual income: _____

Should the Board consider revising the budget for next year? _____
If yes, please explain:
